

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
 Bay Area Charter Foundation, LLC.

Board Meeting: **March 28, 2024**

Schools - Principals:

Clay Charter Academy–Brian Gifford	Southshore Charter Academy – Amy Sams
Creekside Charter Academy–Sherly Laguerre	Union Park Charter Academy – Meagan Smith
College Preparatory Academy at Wellen Park - Britton	Waterset Charter School – Dr. Chad McBane
Henderson Hammock Charter School–Nirvani Ramnath	Winthrop Charter School – Terry Johnson
Innovation Preparatory Academy – Danielle Reynolds	Winthrop College Prep Academy – Timothy Greenier
Keys Gate Charter School – Corinne Baez	Woodmont Charter School – Marvin Jones

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
March 28, 2024	4:00 pm	4:48 pm	June 24, 2024	4:00 pm	R.Weaver/ L. Peake

Meeting Location:

On-Site Location: At each school listed above

Attended by:

Board Members:

Valora Cole – Chair
 Eric Johnson – Vice-Chair
 Randy Walker – Treasurer
 Dr. Steve Knobl – Director

Absent: None

Other Attendees:

Principals and Parent Facilitators of Above-Mentioned Schools
 Board Attorney Levi Williams
 Dr. Eddie Ruiz, Florida State Superintendent
 Dr. Sara Capwell, Area 3 Deputy Director
 Adam Maali, Finance Director, CSUSA
 Rita Weaver, Sr. Governing Board Director
 Leah Peake, Board Governance Manager

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 4:01 p.m. with a Call to Order by Board Chair Valora Cole. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Board Chair Valora Cole asked for public comments. There were no public comments.

II. ADMINISTRATIVE

Board Committee Update

- The recruiting committee provided the board an update on board membership.

Approval of the February 8, 2024, Board Meeting Minutes

- The board reviewed the meeting minutes of the February 8, 2024, Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. (“FCEF-BACF”) Meeting.

MOTION: Motion was made by Steve Knobl and seconded by Eric Johnson to approve the February 8, 2024 Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, Meeting Minutes, as presented. Motion was approved unanimously. (4-0, 0 absent)

- Mr. Johnson brought praised the board on meeting efficacy and discussed adopting consent agendas for continuous improvement. The board reviewed board meeting agenda items to be added to a consent agenda moving forward.

III. CSUSA REPORTS

- State Superintendent, Dr. Eddie Ruiz thanked the school, College Preparatory Academy at Wellen Park for hosting the meeting and updated the board on the Principal Dashboards, Quest 2, and the upcoming testing schedule for students.

MOTION: Motion was made by Randy Walker and seconded by Eric Johnson to approve the State Superintendent Report, as presented. The motion was approved unanimously. (4-0, 0 absent)

IV. FINANCIALS

FY24 Q2 Financial Update

- Senior Financial Analyst, Adam Maali presented the board the FY24 Q2 Financial Update.

MOTION: Motion was made by Randy Walker and seconded by Eric Johnson approve the FY24 Q2 Financial Update for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (4-0, 0 absent)

Supplemental School Improvement Grant

- The board reviewed the Title I Supplemental School Improvement Grant for Keys Gate Charter School

MOTION: Motion was made by Eric Johnson and seconded by Steve Knobl to approve the Title I Supplemental School Improvement Grant for Keys Gate Charter School on behalf of Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Motion was approved unanimously. (4-0, 0 absent)

IT and Furniture Lease – College Preparatory Academy at Wellen Park.

2024A and 2024B Bond Series Disbursement

- The board reviewed the 2024A and 2024B Bond Series Disbursement for the IT and Furniture Lease for College Preparatory Academy at Wellen Park

MOTION: Motion was made by Eric Johnson and seconded by Steve Knobl approve the 2024A and 2024B Bond Series Disbursement for the IT and Furniture Lease for College Preparatory Academy at Wellen Park. Motion was approved unanimously. (4-0, 0 absent)

V. OLD BUSINESS

Business Development

Classical K-12 Charter Application – Sarasota

- Mrs. Weaver provided the board with an update on the Classical K-12 Charter Application.
- Mr. Johnson praised Chairwomen Cole and Mr. Walker for the excellent work on the Sarasota Charter K-12 Application. He commented the team from CSUSA for the efforts and credited the amazing partnership between the board and the management company, CSUSA, for the continued success of the board and its schools. Mr. Johnson took exception to being told that the board does not appropriately provide oversight based on the time of their meetings and that they do their due diligence so that they are prepared come board meeting time to be able to effectively and efficiently govern. He sighted the ability to use consent agenda as another tool to continue to grow the effectiveness of meeting and streamline meeting time even further.

Letter of Intent – Polk County

- Mrs. Weaver presented the board with the Letter of Intent for Polk County.

MOTION: Motion was made by Eric Johnson and seconded by Steve Knobl table the Letter of Intent for Polk County. Motion was approved unanimously. (4-0, 0 absent)

VI. NEW BUSINESS

Keys Gate Nation Update

- Mrs. Weaver presented the board with an update on Keys Gate Nation.

FY25 School Calendars

- The board reviewed the FY25 School Calendars for the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. portfolio of schools.

MOTION: Motion was made by Eric Johnson and seconded by Steve Knobl to approve the FY25 School Calendars for the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation portfolio of schools. Motion was approved unanimously. (4-0, 0 absent)

Out of Field Waivers

- The board reviewed the Out of Field Waivers for the following schools:
 - Creekside Charter Academy
 - Andrea Borangel
 - Shannon Nelson
 - Waterset Charter School
 - Sonja Armstrong
 - Maria Barbin
 - Cayla Contreras
 - Brandy Darr
 - Nicole DeCicco
 - Scott Ehrlich
 - Justine Ellison Sharp
 - Rachel Espinosa
 - Owne Heckman
 - Peggy Hovey
 - Keya Jackson
 - Tina Keating
 - Joshua Krych
 - Prova Ciree Lafuenta Martin
 - Janice Leavitt
 - Kylee Macy
 - Chad McBane
 - Tracey Mineo
 - Lauren Mossing
 - Carmen Prada
 - Cecilia Rhoads
 - Kathryn Rivera-Torres
 - Whitney Rodriguez
 - Lanitra Sanchez-Moore
 - Christopher Shay
 - Taylor Stapleton
 - Kelli Starks-Harris
 - Lauren Swain
 - Rhonda Vogt
 - Andrew Von Preysing
 - Taylor Wilcox
 - Jessica Wright-Lester
 - Megan Wood
 - Margaret Woodward-Thym (Adam)
 - Winthrop College Preparatory Academy
 - Kimberly Fowler
 - Kimberly Fields-Miller
 - Kelsey Samples
 - Lauren Axelsen
 - Kristahl Parker

- Katelyn Reid (Maqck)
- Danyele Schneider
- Nazaree Williams
- Laura Geniesse
- Sara Azinger
- Willie Brown
- Chelsey Williams
- Erika Ford
- Vickie Trice
- Nickolas Ayers
- Jill Maxwell
- Ernest Watkins
- Trinity Gonzalez
- Briana Gear
- Winthrop Charter School
 - Celines Colon
 - Karen Combs
 - Andrew Cunningham
 - Christopher Green
 - Amanda Cox
 - Emily Medina
 - Kylee Peer
 - Mai Ly Ho
 - Christopher White

MOTION: A motion was made by Eric Johnson and seconded by Steve Knobl to approve the Out of Field Waivers for the above-mentioned schools as presented. Motion was approved unanimously. (4-0, 0 absent)

General Knowledge Test Waiver

- The board reviewed the General Knowledge Test Waiver for the following schools:
 - Creekside Charter Academy
 - Karen Ferinand
 - Keys Gate Charter School
 - Edith Rodriguez
 - Monica Diaz
 - Southshore Charter Academy
 - Jacqueline Vega
 - Kayla Raulerson
 - Winthrop Charter School
 - Sara Azinger

MOTION: A motion was made by Randy Walker and seconded by Eric Johnson to approve the General Knowledge Test Waivers for the above-mentioned schools as presented. Motion was approved unanimously. (4-0, 0 absent)

Professional Education Test Waiver

- The board reviewed the Professional Education Test Waivers for the following schools:
 - Creekside Charter Academy
 - Gregorio Alvarado
 - Keys Gate Charter School
 - Edith Rodriguez
 - Elisia Wright
 - Monica Diaz

MOTION: Motion was made by Steve Knobl and seconded by Eric Johnson to approve the Professional Education Test Waivers, for the above-mentioned schools as presented. Motion was approved unanimously. (4-0, 0 absent)

ADJOURNMENT

MOTION: A motion was made by Steve Knobl and seconded by Eric Johnson to adjourn the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. March 28, 2024, Board Meeting at 4:48 p.m. Motion was approved unanimously.



Valora Cole, Chair

Date: 6.24.24