

MEETING MINUTES

Name of Foundation: Florida Charter Educational Foundation, Inc.
 Bay Area Charter Foundation, LLC.

Board Meeting: **June 24, 2024**

Schools - Principals:

Clay Charter Academy–Brian Gifford	Southshore Charter Academy – Amy Sams
Creekside Charter Academy–Sherly Laguerre	Union Park Charter Academy – Meagan Smith
College Preparatory Academy at Wellen Park - Britton	Waterset Charter School – Farrell Thomas
Henderson Hammock Charter School– Brittney Romeo	Winthrop Charter School – Terry Johnson
Innovation Preparatory Academy – Danielle Reynolds	Winthrop College Prep Academy – Tim Greenier
Keys Gate Charter School – Corinne Baez	Woodmont Charter School – Marvin Jones

The minutes of Sunshine Law meetings need not be verbatim transcripts of the meeting. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
June 24, 2024	4:00 pm	5:15 pm	August 0, 2024	4:00 pm	R.Weaver/ L. Peake

Meeting Location:

On-Site Location: At each school listed above

Attended by:

Board Members:

Valora Cole – Chair
 Eric Johnson – Vice-Chair
 Randy Walker – Treasurer
 Dr. Steve Knobl – Director

Absent: None

Other Attendees:

Principals and Parent Facilitators of Above-Mentioned Schools
 Board Attorney Levi Williams
 Dr. Eddie Ruiz, Florida State Superintendent
 Dr. Sara Capwell, Area 3 Deputy Director
 Adam Maali, Finance Director, CSUSA
 Rita Weaver, Sr. Governing Board Director
 Leah Peake, Board Governance Manager

CALL TO ORDER

Pursuant to public notice, the meeting commenced at 4:00 p.m. with a Call to Order by Board Chair Valora Cole. The Pledge of Allegiance was recited. Roll call was taken, and quorum established.

I. PUBLIC COMMENTS

- Board Chair Valora Cole asked for public comments. There were no public comments.

II. ADMINISTRATIVE

Approval of the March 28, 2024, Board Meeting Minutes

- The board reviewed the meeting minutes of the March 28, 2024, Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. (“FCEF-BACF”) Meeting.

MOTION: Motion was made by Eric Johnson and seconded by Steve Knoble to approve the March 28, 2024 Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, Meeting Minutes, as presented. Motion was approved unanimously. (4-0, 0 absent)

FY25 Board Meeting Schedule

- The board reviewed the FY25 Board Meeting Schedule.

MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to approve the FY25 Board Meeting Schedule as presented. Motion was approved unanimously. (4-0, 0 absent)

III. COMMITTEE REPORTS

Recruiting Committee

- The Recruiting Committee chaired by board Vice Chair; Eric Johnson presented Andrea Coyle for member consideration.

MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to approve the Andrea Coyle as a voting member of the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. Board. The motion was approved unanimously. (4-0, 0 absent)

Finance Committee

- The Finance Committee provided the board an update.

IV. CONSENT AGENDA

1. Q3 FY24 Finance Review
2. FY24 Budget Amendment
 - a) Innovation Preparatory Academy
 - b) Union Park Charter School
3. FY25 Budget
4. Creekside Enrollment Increase
5. Audit Engagement Letters
6. Single Audit Engagement Letters
7. Form 990
8. Bond Engagement Letters
 - a) 2016 Bond Engagement Letter FY24
 - b) 2018 Bond Engagement Letter FY24
 - c) 2020 Bond Engagement Letter FY24
 - d) 2023 Bond Engagement Letter FY24
9. Title I Budget – Keys Gate Charter School
10. Master Safety and Security Plan

11. Youth Mental Health Awareness Training
12. CSUSA Reading Plan
13. Parent Handbook
14. Student Progression Plan
15. Instructional Evaluation Plan
16. Lease Agreements
 - a) Red Apple at Shady Preserve, LLC and Florida Charter Education Foundation, Inc.
 - b) Red Apple at Fruitville, LLC and Florida Charter Education Foundation, Inc.
 - c) Red Apple at Cherry Lake, LLC and Florida Charter Education Foundation, Inc.
17. General Knowledge Test Waivers – Southshore Charter School
18. Military Certification Extension – Southshore Charter School
19. CSUSA Compensation Plan

- Board Vice-Chair, Eric Johnson pulled item 3. FY25 Budget from the consent agenda.

MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to approve the Consent Agenda apart from item # 3. FY25 Budget. Financial Update for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (4-0, 0 absent)

Pulled Items from Consent

3. FY25 Budget
 - a) CSUSA Compensation Plan

MOTION: Motion was made by Randy Walker and seconded by Eric Johnson approve the FY25 Budget including the CSUSA Compensation Plan Financial Update for Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC, as presented. Motion was approved unanimously. (4-0, 0 absent)

V. CSUSA REPORTS

Legislative Update

- Robby Holroyd from Tripp Scott provided the board an update on the latest legislative session. This legislative session was a defensive year with regards to deregulations for public schools. Statues are now in place for “turn around schools”. HB1316 focuses on AI use in classrooms. HB1403 included school choice. HB1 for the upcoming legislative session focuses on minors and the use of social media. Increase in teacher pay is included in the new education budget. FEFP was in increased to \$8959 per student.

State Superintendent Update

- Rita Weaver provided the board an update on Principal Leadership Academy, changes in leadership at the deputy level and principals, school grades are due at the end of the summer.

Spring Survey Results

- Rita Weaver provided the board an update on the Spring Survey results.
- Board Vice-Chair, Eric Johnson commended the schools on the survey results participation rates. He thanked Dr. Capwell for her service and excellent work she contributed to the FCEF schools.

VI. OLD BUSINESS

Enrollment Policy Addendum

- The board reviewed the Enrollment Policy Addendum

MOTION: Motion was made by Randy Walker and seconded by Eric Johnson to approve the... Motion was approved unanimously. (4-0, 0 absent)

VII. NEW BUSINESS

FY25 Mental Health Plan

- The board reviewed the FY25 Mental Health Plan.

MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to opt out of the Districts' Mental Health Plans and Opt-In to the CSUSA FY25 Mental Health Plan for the portfolio of schools for the Florida Charter Education Foundation, Inc. and Bay Area Charter Foundation, LLC. Motion was approved unanimously. (4-0, 0 absent)

Charter Renewals

- The board reviewed the charter renewals for Innovation Preparatory Academy, Union Park Charter School, and Winthrop College Preparatory Academy.

MOTION: Motion was made by Eric Johnson and seconded by Randy Walker to authorize CSUSA to seek the maximum allowable renewal for the Innovation Preparatory Academy, Union Park Charter School, and Winthrop College Preparatory Academy and notify the districts in which those charters are held.

ADJOURNMENT

MOTION: A motion was made by Eric Johnson and seconded by Randy Walker to adjourn the Florida Charter Educational Foundation, Inc. and Bay Area Charter Foundation, LLC. June 24, 2024, Board Meeting at 5:15 p.m. Motion was approved unanimously.



Valora Cole, Chair

Date: 8.22.24